

## Basic data supplement – ISO 22716

File ref.: \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Contact person at site \_\_\_\_\_

Phone/ Fax \_\_\_\_\_

e-mail \_\_\_\_\_

Area of application \_\_\_\_\_

of system under assessment \_\_\_\_\_

Type and form of documentation  as a separate entity  
 as part of an integrated management system

In which language are the documents made?  
 English  other, which one? \_\_\_\_\_

Product range \_\_\_\_\_  
per site (type of products) \_\_\_\_\_

Is a seasonal production existing  
(less than 6 month per year)  Ja / Yes  Nein / No

If yes, which products? \_\_\_\_\_

Number of individual procedures  
under consideration (Manufacturing  
technologies, brief description  
of procedure, etc.) \_\_\_\_\_

Number of HACCP studies \_\_\_\_\_

Number of employees on site \_\_\_\_\_

in the area being assessed \_\_\_\_\_

in shift work \_\_\_\_\_

Number of shifts \_\_\_\_\_

Special characteristics / remarks \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

present customer requirements (e.g. through Unilever)

no

yes, through whom \_\_\_\_\_

**Certified Standards**

Standard	Date of last evaluation	Man days on site	type of evaluation		
			Initial assessment	Re-assessment	surveillance
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	English	other, which?
In which language shall the evaluation be done?	<input type="checkbox"/>	<input type="checkbox"/> , _____
In which language shall the report be written?	<input type="checkbox"/>	<input type="checkbox"/> , _____

Date: \_\_\_\_\_ Signature of company representative: \_\_\_\_\_

Name / Function: \_\_\_\_\_